

Ramblers Association, Oxfordshire Area Council

Standing Orders

'Procedure during meetings of Area Council'

1. Motions must be written out and passed to the Area General Secretary who will keep the motion up to date during the debate if there are any amendments.
2. Each motion must have a seconder in order to be put to the meeting. The chairman will either say "I second that" or "do we have a seconder?"
3. The mover of the motion will speak first and will later have a right of reply either on the motion or on any motion that the motion be put.
4. At any time a member may move that the motion be put. This will be voted on without debate after the mover has been given the option of their right of reply at that point or later.
5. Members must raise their hand to speak and will be taken in strict order of having done so. The chairman will do likewise if wishing to speak on an item and will clarify that they are so doing, rather than simply "chairing", for example, by saying something like "My opinion is". This "hand" rule applies to all agenda items, motions or otherwise.
6. Members may move an amendment with a straight vote. There will be no debate; the mover, or the original motion, will either accept or reject the amendment. If accepted, the secretary will then read out the amended motion and the debate will continue. It is preferable that this be done at the beginning of the debate, but not compulsory.
7. These standing orders will be subject to amendment at the beginning of each meeting. However, once this item on the agenda has passed, it will be at the chairman's absolute discretion to decide how to proceed if any circumstances arise which are not covered by these orders, subject to possible subsequent amendment at the next EC meeting.

Ramblers Association, Oxfordshire Area Council

Standing Orders

Procedure for nominations and elections to Area Council'.

An Area officer or Members' Representative who is already on Area Council and who is prepared to serve for another year should inform the Area General Secretary of their willingness to do so.

Procedure for nominations and elections to Area Council'

Any member not already on Area Council and wishing to stand for election to an Area officer post or as a Members' Representative should inform the Area General Secretary of this and be proposed and seconded by two other members at least seven days before the AGM. This procedure also applies to a member who is on Area Council and who wishes to take on a different or additional role.

In the event of more nominations being received than there are places, an election will be held at the AGM.

The potential representatives will each have two minutes to address the meeting and will then be asked to leave the room, and a show of hands will be taken with the candidates being outside the room. The number of votes cast for each candidate will be recorded and the result announced after the candidates have returned to the room.

.